

a1 Training

a1 Training is a national training centre for NOCN, EDI and HABC awarding bodies, and offers training courses to staff, business clients' and the general public based at our own classrooms in Luton, as well as at client premises. a1 Training is able to provide in-house or bespoke training tailored to the needs of the individual or a particular organisation. The tutors are all experienced professionals with the relevant qualifications and practical experience in their particular subjects. Full details of other courses that a1 offer can be found on our website www.a1training.biz

Upskilling Door Supervisors - Course Information

Course Title: Upskilling Door Supervisors

Cost: £90

Venue: Petra House, 9 Cardiff Road, Luton, LU1 1PP.

Date: 26th April 2013. (1 day)

Time: 09:00 - 17:00.

Dress Code: Smart / Casual.

Lunch: Lunch will not be provided. Various food/snack shops are within easy reach of the training facilities.

Parking: Parking can be made available - If you require this then please contact the office beforehand.

Smoking: Smoking is permitted outside during breaks.

ID Requirements: Please bring 2 passport sized photographs, and either two or 3 forms of ID (Please refer to the enclosed "Acceptable proof of ID" form)

About the Course

This course is mandatory for anyone that completed their door supervision course before June 2010. You will need to do the upskilling module before renewing your licence. The SIA will reject your application if you have not completed this module.

This course is also for anyone who wishes to be updated within the sector. Being trained in the appropriate techniques and how to use them will help door staff to manage difficult situations, minimising the risk of injury to members of the public and to themselves.

Course Content: The course is run over 1 day (+ some pre course reading) and comprises the following two units:

- Physical Intervention Skills for the Private Security Industry
- Safety Awareness for Door Supervisors



Assessment and certification: The Physical Intervention unit is assessed by a practical test and a written True/False test. The Safety Awareness unit is assessed by a 10-question multiple-choice examination.

All assessment methods are set by HABC and marked by one of a1 Training tutors.

What are the benefits of this programme?

Apart from the course being mandatory for those who wish to renew their licence the course has been developed to ensure candidates fully understand what they are responsible for and correct methods to use in certain situations.

The new Safety Awareness for Door Supervisors unit of assessment and workbook have been developed to cover the following subjects within the security sector:

- Counter Terrorism
- First Aid Awareness
- Dealing with Children and Young People

Terms and Conditions:

All cancellations are to be notified to a1 Training verbally and in writing.

Should you have any queries, please do not hesitate to contact Lyndon or Hannah in our Training Dept. on the office number 01582 618 000.

ID List below

ACCEPTABLE PROOF OF IDENTIFICATION

In line with the Security Industry's documentation requirements, approved Training Centres may accept the following forms of identification:

- **Two** identity documents from the Group A list. At least one document must show the candidate's current address and at least one document must show their date of birth; **or**
- **One** identity document from the Group A list and **Two** documents from the Group B list. At least one document must show the candidate's current address and at least one document must show their date of birth.

The list of identity documents are provided below:

Group A Documents

Signed valid passport of any nationality

Signed UK photo driving license (both parts of the full or provisional licence are required)

Identity Card issued by the UK Home Office

UK birth certificate or certified copy issued within 12 months of birth, but not a photocopy

Group B Documents

Valid EU photo ID card

UK adoption certificate

Valid UK firearms licence with photo

Signed UK paper driving licence

Marriage certificate or civil partnership certificate, with translation if not in English

Certified copy (not photocopy) of a UK birth certificate issued more than 12 months after date of birth

Non-UK birth certificate, with translation if not in English

P45 statement of income for tax purposes issued in the last 12 months

P60 annual statement of income for tax purposes in the last 12 months

Bank or building society statement issued to current address, less than three months old. You can use more than one statement as long as each is issued by a different bank or building society

Mortgage statement issued in the last 12 months

Gas, electric, phone, water, satellite or cable bill issued to current address within last 3 months. **You can only use one utility bill in support of your application**

Pension, endowment or ISA statement issued in the last 12 months

British work permit or visa issued in the last 12 months

Letter from H.M. Revenue and Customs, Dept of Work and Pensions, employment service or local authority issued within last 3 months. More than one letter can be used issued by different government departments or different local authorities

Credit card statement sent to current address in the last 3 months. More than one statement can be used if issued by different service providers

Council Tax statement issued in the last 12 months

Child benefit book issued in the last 12 months